

MEMORANDUM

STATE OF ALASKA
Department of Transportation & Public Facilities
Alaska Marine Highway System

To: **Master M/V Tustumena**

Date: **March 30, 2021**

From: **Captain Kevin Staples**
Port Captain

Telephone: **(907) 228-7283**

Subject: **Transition Memorandum**
Op to Layup to OH to OP
Amendment #6

*****TRANSITION*****

1. The M/V Tustumena is scheduled to leave revenue service in Homer on Thursday, 01 October 2020. The vessel will transit to Jag Shipyard in Seward for layup.
2. If the vessel is transiting outside of their normal area of operation, ensure the appropriate OSRO e.g. Chadux, SeaPro or WSMC is notified.
3. Sea watches will break the nearest noon or midnight following arrival at Jag Shipyard, at which time the vessel will enter layup status.
4. The appropriate IT Work Request will be submitted to ensure continuity of computer services during the overhaul period.
5. Crew members will receive meal and lodging per diem if the vessel is unable to provide those services per respective bargaining agreements, as determined by the Operations or Engineering Manager.
6. MM&P and MEBA will reduce manning on Tuesday, 06 October 2020 as indicated.
7. Meal services will cease following the evening meal on Tuesday, 13 October 2020.
8. IBU will reduce manning on Friday, 16 October 2020 as indicated.
9. Crew will need to move ashore on Friday, 16 October 2020.
10. MM&P will reduce manning on Tuesday, 20 October 2020 as indicated.
11. IBU will reduce manning on Friday, 30 October 2020 as indicated.
12. IBU will work 8.4 hour days, five consecutive days followed by 2 days off. MM&P will work 12 hour days on a 2X2 rotation. MEBA work schedule will be in accordance with MEBA CBA, unless a LOA is signed to address an alternate work schedule.
13. Increase IBU manning on Monday, 25 January 2021 as indicated.
14. Crew will move aboard on Monday, 25 January 2021.
15. Increase MM&P and MEBA manning on Tuesday, 26 January 2021 as indicated.

16. An increase in IBU manning will occur on Monday, 08 February 2021 as indicated.
17. The Tustumena will enter overhaul status on Monday, 08 February 2021.
18. An increase in IBU manning will occur on Monday, 22 March 2021 as indicated.
19. An increase in IBU manning will occur on Monday, 05 April 2021 as indicated.
20. An increase in MM&P will occur on Tuesday, 06 April 2021 as indicated.
21. Sea watches will be set at noon on Monday, 12 April 2021, prior to departure from Seward.
22. Meal service will resume with the Breakfast meal on Thursday, 15 April 2021.
23. Revenue service is scheduled to resume on Thursday, 15 April 2021.

*****MANNING*****

1. Winter manning levels at end of service on 01 October 2020:

<u>Deck</u>	<u>Engine</u>	<u>Steward</u>	<u>Purser</u>
1 Master	1 Chief Engineer	1 Chief Steward	1 Chief Purser
1 Chief Mate	1 1 st Asst. Engineer	1 Chief Cook	
1 2nd Mate	1 2 nd Asst. Engineer	1 2nd Cook	
2 3rd Mates	2 3 rd Asst. Engineers	1 Head BR	
1 Boatswain	1 Jr. Engineer	1 Head Waiter	
6 Able Bodied Seamen	3 Oilers	1 Mess Steward	
3 Ordinary Seamen	1 Wiper	1 Utility Steward	
1 O/S Porter			
1 Watchman			

2. Tuesday, 06 October 2020, MM&P and MEBA manning levels reduce to:

<u>Deck</u>	<u>Engine</u>	<u>Steward</u>	<u>Purser</u>
1 Master	1 Chief Engineer	1 Chief Steward	1 Chief Purser
1 Chief Mate	1 1 st Asst. Engineer	1 Chief Cook	
1 Boatswain	1 Jr. Engineer	1 2nd Cook	
6 Able Bodied Seamen	3 Oilers	1 Head BR	
3 Ordinary Seamen	1 Wiper	1 Head Waiter	
1 O/S Porter		1 Mess Steward	
1 Watchman		1 Utility Steward	

3. Friday, 16 October 2020 IBU manning levels reduce to:

<u>Deck</u>	<u>Engine</u>	<u>Steward</u>	<u>Purser</u>
1 Master	1 Chief Engineer	1 Chief Steward	
1 Chief Mate	1 1 st Asst. Engineer	1 Head BR	
	1 Wiper		

4. Tuesday, 20 October 2020 MM&P manning levels reduce to:

<u>Deck</u>	<u>Engine</u>	<u>Steward</u>	<u>Purser</u>
1 Master	1 Chief Engineer 1 1 st Asst. Engineer 1 Wiper	1 Chief Steward 1 Head BR	

5. Friday, 30 October 2020 IBU manning levels reduce to:

<u>Deck</u>	<u>Engine</u>	<u>Steward</u>	<u>Purser</u>
1 Master	1 Chief Engineer 1 1 st Asst. Engineer 1 Wiper	1 Chief Steward	

6. Increase IBU manning Monday, 25 January 2021 to:

<u>Deck</u>	<u>Engine</u>	<u>Steward</u>	<u>Purser</u>
1 Master	1 Chief Engineer 1 1 st Asst. Engineer 1 Wiper	1 Chief Steward 1 Head BR	1 Chief Purser

7. Increase MM&P and MEBA Tuesday, 26 January 2021 to:

<u>Deck</u>	<u>Engine</u>	<u>Steward</u>	<u>Purser</u>
1 Master 1 Chief Mate 2 Mates	1 Chief Engineer 1 1 st Asst. Engineer 1 2 nd Asst. Engineer 2 3 rd Asst. Engineers 1 Wiper	1 Chief Steward 1 Head BR	1 Chief Purser

8. Increase IBU manning Monday, 08 February 2021 to:

<u>Deck</u>	<u>Engine</u>	<u>Steward</u>	<u>Purser</u>
1 Master 1 Chief Mate 2 Mates 1 Boatswain 6 Able Bodied Seamen 3 Ordinary Seamen 1 O/S Porter 1 Watchman	1 Chief Engineer 1 1 st Asst. Engineer 1 2 nd Asst. Engineer 2 3 rd Asst. Engineers 1 Jr. Engineer 3 Oilers 1 Wiper	1 Chief Steward 1 Head BR 1 Utility Steward	1 Chief Purser

9. Increase IBU manning Monday, 22 March 2021 to:

<u>Deck</u>	<u>Engine</u>	<u>Steward</u>	<u>Purser</u>
1 Master	1 Chief Engineer	1 Chief Steward	1 Chief Purser
1 Chief Mate	1 1 st Asst. Engineer	1 Chief Cook	
2 Mates	1 2 nd Asst. Engineer	1 Head BR	
1 Boatswain	2 3 rd Asst. Engineers	1 Utility Steward	
6 Able Bodied Seamen	1 Jr. Engineer		
3 Ordinary Seamen	3 Oilers		
1 O/S Porter	1 Wiper		
1 Watchman			

10. Increase IBU manning Monday, 05 April 2021 to:

<u>Deck</u>	<u>Engine</u>	<u>Steward</u>	<u>Purser</u>
1 Master	1 Chief Engineer	1 Chief Steward	1 Chief Purser
1 Chief Mate	1 1 st Asst. Engineer	1 Chief Cook	
2 Mates	1 2 nd Asst. Engineer	1 2nd Cook	
1 Boatswain	2 3 rd Asst. Engineers	1 Head BR	
6 Able Bodied Seamen	1 Jr. Engineer	1 Head Waiter	
3 Ordinary Seamen	3 Oilers	1 Mess Steward	
1 O/S Porter	1 Wiper	1 Utility Steward	
1 Watchman			

11. Increase MM&P manning Tuesday, 06 April 2021 to:

<u>Deck</u>	<u>Engine</u>	<u>Steward</u>	<u>Purser</u>
1 Master	1 Chief Engineer	1 Chief Steward	1 Chief Purser
1 Chief Mate	1 1 st Asst. Engineer	1 Chief Cook	
1 2nd Mate	1 2 nd Asst. Engineer	1 2nd Cook	
2 3rd Mates	2 3 rd Asst. Engineers	1 Head BR	
1 Boatswain	1 Jr. Engineer	1 Head Waiter	
6 Able Bodied Seamen	3 Oilers	1 Mess Steward	
3 Ordinary Seamen	1 Wiper	1 Utility Steward	
1 O/S Porter			
1 Watchman			

Cc: Captain John Falvey, General Manager (via email)
Captain Tony Karvelas, Operations Manager (via email)
Mr. Matthew McLaren, Business Dev. Manager (via email)
Ms. Lily Albecker, Budget Analyst (via email)
Captain Umeko Seaver, Port Captain (via email)
Captain Kevin Staples, Port Captain (via email)
Mr. Hakan Sebcioglu, Port Steward (via email)
Ms. Denise Pooler, Passenger Services Inspector (via email)
Terminal Operations Management (via e-mail)
Ms. Kerri Traudt, Scheduling Coordinator (via email)
Ms. Aprill Gass, Licensed Dispatcher (via email)
Ms. Deborah Porter, Dispatch Supervisor (via email)
Mr. Craig Bisson, Unlicensed Dispatcher (via email)
Ms. Leslie Brewer, Administrative Officer II (via email)
Ms. Vendula Cadiente, Administrative Assist. II (via email)
Ms. Julia Scarzella, Accounting Tech II (via email)
Ms. Christen Harrington, Environmental Spec IV (via email)
Ms. Linda Hall, Office Assistant I (via email)
Master, AMHS Vessels (via email)
Chief Mate, AMHS Vessels (via email)
Chief Engineer, AMHS Vessels (via email)
Chief Purser, AMHS Vessels (via email)
Chief Steward, AMHS Vessels (via email)
Mr. Cisco Flores, Marine Engineering Manager (via email)
Mr. Tom Carey, Port Engineer (via email)
Mr. Bill Gann, Port Engineer (via email)
Ms. Nicole Lamanna, Vessel Construction Mgr I (via email)
Mr. Wayne Phillips, Vessel Construction Mgr III (via email)
Mr. Ward Mace, Facilities Mgr (via email)
Ms. Shanna Burns, Human Resources (via email)
Mr. Matthew Cabrigas, Technical Services (via email)
Ms. Leah Wilson, Payroll Services Supervisor (via email)
Ms. Diane Anderson, Finance (via email)
Mr. Nino Bohulano, Finance (via email)
Mr. Don Owens, SE Warehouse (via email)
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Mr. Rex Hallman, Research Analyst (via email)
MM&P - Seattle
IBU – Juneau/Ketchikan
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